

MILEAGE EXPENSE CLAIM FORM

Date of journey	Client Name	Diary No	Miles	Please tick if Double Return	Office Use Only	
I wish to claim (Please tick relevant box)			Total	0		

- I wish to claim **£0.45** per mile
- I wish to claim **£0.50** per mile
- I wish to claim a reduced mileage of £ _____ and I AM eligible for Gift Aid
- I wish to claim a reduced mileage of £ _____ and I AM NOT eligible for Gift Aid
- I wish to donate all my mileage and I AM eligible for Gift Aid
- I wish to donate all my mileage but I AM NOT eligible for Gift Aid

Name: Signature:

Note to Drivers
If you wish to donate all or part of your mileage expense to Camberley Care and you are a UK Taxpayer, we can claim an extra 25p for every £1 donated as Gift Aid rebate
A Mileage Claim form needs to be submitted in order for this to be possible.

Camberley Care Trust is a Charitable Incorporated Organisation (CIO), Charity number 1188130

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